

MORNING DROP-OFF:



- Doors open at 7:35 a.m.
- Supervision is not available before 7:35 a.m. No student drop-off before 7:35 a.m.
- Use the car rider line to drop off your student.
- **HELP US STAY SAFE**, be courteous when driving by following school zone speed limits and not passing other vehicles in the school parking lot as students are exiting vehicles.
- Parents walking students to school need to use the sidewalk and crosswalk.



AFTERNOON PICK-UP:

- Dismissal begins at 3:10 p.m.
- Car Rider parents will **ALWAYS** need to present their student's car rider tag to be scanned.
- Report to the front office if you lose or forget your student's tag (I.D. required).
- All cars are scanned in the order they arrive.
- Student names scanned will appear in the electronic car rider list viewable by teachers.
- Teachers will write a flight number and outside car/post number on a sticker for students to wear as dismissed to the car rider line.
- **AVOID DELAYS**, do not merge into the car rider line without being scanned.
- Cars not scanned will be asked to drive to the end of the line or wait until car dismissal ends.
- No front office pick-ups during car rider dismissal.
- **Car Rider SCANNING ends at 3:30 p.m.** (clock-out time) and/or until the last car in line is scanned.
- **LATE parent arrivals** will need to pick up their child at the front office and present their student's car rider tag.

ADMINISTRATIVE CONTACTS

Laura Quinones-Principal
Ashlie Baker-Asst. Principal (PreK, 1st, 3rd)
Meghan VanVossen-Asst. Principal (K, 2nd, 4th)
Liliana Vazquez-Counselor
Marisol Gutierrez-Parent Liaison
Erika Castillo - Receptionist
Sofia Overturf - Secretary
Sonia Infante - Registrar
Cassandra Hernandez - Nurse
Liliana Ramirez - Nurse Asst.

A meeting with administration requires an appointment, please call our front office to set one up.

SCHOOL COMMUNICATION

- ★ Electronic school newsletters, alerts, and updates are sent through **SCHOOL MESSENGER** to the email and number provided during registration.
- ★ Please keep your contact information up to date with our Registrar.
- ★ Create a parent access account to view your child's grades, cafeteria balance, state assessments, attendance, etc.:
<https://www.conroeisd.net/parents/>
- ★ Call or e-mail your child's teacher for any academic concerns or issues.
- ★ Calls or e-mails made to administration will be answered within 24-72 hrs depending on the nature of the call.

Register for School Messenger



School Cash Account



ANDERSON'S WEBSITE:

<https://anderson.conroeisd.net/>

CISD WEBSITE:

www.conroeisd.net

FOLLOW US ON SOCIAL MEDIA:

<https://www.facebook.com/AndersonCISD/>

<https://twitter.com/andersoncisd>

Welcome to Anderson Elementary 2023-2024



1414 E. Dallas Street
Conroe, Texas 77301

Phone: (936) 709-5300
Fax: (936) 709-5312

Class Schedule: 7:35-3:10
Office Hours: 7:30-4:00

SCHOOL COLORS: Blue and Silver
MASCOT: All Stars
SCHOOL NAMED FOR: Hulon N. Anderson

This brochure is a quick reference to important campus information. Please **SEE** the **CISD Elementary Handbook** for more detailed policies, handbooks, & forms:

<https://www.conroeisd.net/about/policies-procedures/>



SCHOOL SECURITY

All visitors, volunteers, and parents need to sign-in at our front office.

- Proper I.D. will need to be presented and entered into our raptor system which has the ability to provide alerts on people who may jeopardize the safety of our campus.
- Each person will receive a visitors tag with designated location and date.
- The only visitors allowed to have **LUNCH WITH STUDENTS** are the ones listed on the student's emergency contact information, or accompanied by the legal parent/guardian. Visitors may only sit with the student they came to eat lunch with at the Parent/Visitor table.
- Parent volunteers for school events held during school hours and field trips will need to complete an online volunteer form/Background check through our CISD website:
<https://www.conroeisd.net/parents/get-involved/>

BELL SCHEDULE

- 7:35 Doors Open
- 8:00 Announcements/Pledges
- 8:05 Tardy Bell
- 9:00 Attendance Taken
- 3:10 Dismissal



LUNCH TIMES

- 11:00-11:30 Kinder
- 11:15-11:45 2nd Grade
- 11:40-12:10 1st Grade
- 11:55-12:25 PreK & PPCD
- 12:20-12:50 4th Grade
- 12:35-1:05 3rd Grade



TEACHER CONFERENCES

- 8:10-9:00 4th Grade
- 9:05-9:55 2nd Grade
- 10:00-10:50 1st Grade
- 10:55-11:45 PreK/PPCD
- 11:05-11:55 PPCD (a.m./p.m.)
- 1:20-2:10 Kinder
- 2:15-3:05 3rd Grade



ATTENDANCE POLICY

- Students who arrive after 8:05 a.m. will be marked tardy.
- Students who arrive after 9:00 am. will be marked absent.
- A doctor's note is required to excuse an absence.
- Parent excuse notes/reasons will be documented but the absence will remain unexcused with a parent note.
- Parents need to notify the school if their student will be absent.
- A phone call home is made for unnotified absences.
- Students in all grade levels are subject to compulsory attendance laws. (Texas Education Code 25.085)
- **A complaint against the parent may be filed in court under Family Code 65.003(a)** if the student is absent without excuse from school on 10 or more days, or parts of days, within a 6 month period in the same school year.

TRANSPORTATION POLICY

- No student pick-ups after 2:30 p.m. - No exceptions.
- Transportation changes will not be taken after 2:00 p.m. and only accepted through a note, e-mail, or phone call. Identification will be verified by front office staff.
- Only a legal parent/guardian or the ones listed on the student's emergency contact information will be allowed to check-out a student.
- **How will my child get home if the transportation change is not filled?**
Students will go home in their regular daily mode of transportation provided at the beginning of the year.

DRESS CODE POLICY

- ❖ Students should come to school in presentable attire that is school appropriate and well-groomed to promote a positive learning environment.
- ❖ **The district prohibits clothing with pictures, emblems, or writings that are any of the following:** lewd, violent, suggestive, offensive, vulgar or obscene, or advertise tobacco products, alcoholic beverages, drugs, or any other substance prohibited under FNCF (LEGAL).
- ❖ Hair and hairstyle cannot create a distraction.
- ❖ Head coverings are not permitted i.e. Hoodies, Beanies, Baseball caps. Except for School Wide Events or religious purposes.
- ❖ Halter-tops, muscle shirts, and spaghetti-strap tops are not permitted unless covered by another shirt.
- ❖ Midriff shirts, or shirts exposing the midsection of the body, are not permitted.
- ❖ Blue jean cutoffs or unhemmed shorts are not appropriate dress
- ❖ Shorts must be worn at fingertip length, as student rests his/her arms at his/her side.
- ❖ Dresses and skirts should be appropriate length (fingertip) and tights should accompany shorter dresses, skirts or shorts.
- ❖ Sleepwear (pajamas, slippers) or blankets are not permitted except on themed days.
- ❖ **Flip flops may not be worn during P.E. classes.**
- ❖ **Fridays are "Spirit Day,"** students are encouraged to wear Anderson shirts or school colors (blue & silver).

Failure to comply

